

WEEKLY ACTIVITY REPORT

SEA RANCH CLUB ASSOCIATION

Contributors:

Laura Conejos: Association Manager
Cindy Salem: Administrative Assistant
Ground Manager: Jonathan Kulhman



Week Ending: July 5th , 2024

**SeaRanch
CLUB**

CONDOMINIUM ASSOCIATION, INC.

Condominium A — 5100 North Ocean Boulevard — (954) 781-8711
Condominium B — 5000 North Ocean Boulevard — (954) 785-5860
Condominium C — 4900 North Ocean Boulevard — (954) 785-9504
Lauderdale-By-The-Sea, Florida 33308

Administrative Items:

- Contacted Miami pool Tech and other pool companies a few times to get there in the property to give the third proposal for the pool heaters.
- Complete the Job application from First Service.
- Worked on the new salary proposal for Association Employees.
- Bought maintenance materials, tools, and equipment.
- Worked with all vendors invoices.
- Preparing Association information for First Service.
- Contacted Crizabella pool to get one light inside the pool fixed, it will be done Sat. July 6.

Maintenance Items:

- “A” pool has the tile and coping in place.





- The windscreens are installed in all 3 cabanas and installed and work perfectly.

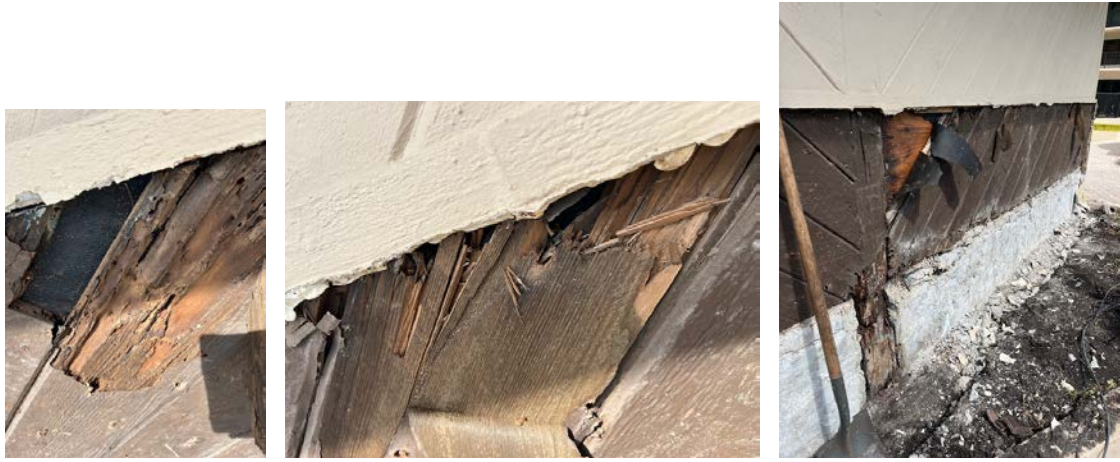


- Concrete restoration in B cabana is still in progress, Blue Coast found more damaged areas than expected. The engineer (ACG) was here and took pictures, Blue Coast is waiting for ACG to know how to proceed with the repairs.

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- Blue Coast replaced about 80% of the expansion joint in “A” building North deck (Tennis deck), the new expansion joint will stop the water in the upper garage.



- A few umbrellas were repaired this week.
- Our landscaping team is working in a planter in the north side of B building





Management Meetings:

- Met with a few owners for different reasons.
- Met with Val Prophet few days a week
- Met with South Florida Utilities to check all the pumps in A parking lot.
- Met with Jeff Dale, Laura Prado, Ellen Davis and Val Prophet to discuss Association employee's new salary.
- Met with a cleaning carpet contractor, to professionally clean the carpet in the Ocean room
- Met with Maintenance supervisor and Jonathan a few times to coordinate maintenance work.
- Met with Blue Coast supervisor to talk about "A" tennis deck expansion joint replacement.
- Met with Antony's locksmith to work on the problem with the A dog park lock, it should be fixed for all kinds of keys.
- Met Blue Coast, Spado pools, Paver's installer company about "A" pool pavers.
- Met with the "A" pool pavers installer a few times.
- Met with ACG and Blue Coast to talk about B cabana repair.
- Met with First service Human resources to review possible insurance plan